

Microsoft OneDrive

Microsoft OneDrive is available through the Office365 Suite. You can access it by logging into Office.com, downloading the app locally to your machine or by going to onedrive.com.

OneDrive gives you cloud storage space that allows all documents saved there to be available from any location.

Installed on your local machine. (OneDrive app)

With OneDrive installed on your local machine you can gain access by going to your local file explorer. This works great for working on your local machine

Website (OneDrive.com)

Logging into onedrive.com gives you all your folders on a web-based browser. This is great for when you are away and using a computer that is not your own. You can access your documents and working on them. Any changes made are done in the cloud and available from any other location you may need in the future.

Installed on a mobile device (OneDrive App from mobile store)

You can install the OneDrive mobile app on any mobile device. You can find the Mobile App in your devices app store. Be sure that you do install the OneDrive that shows from Microsoft Corporation.

Always log into your OneDrive account using your FPU credentials and choosing Work/School.

